



RULES FOR COMMUNITY LIVING

Contents

1) PHILOSOPHY	4
2) VAC (THE VILLAGE AMENITIES COMMITTEE)	4
3) DEFINITIONS	4
4) ABSENCE.....	6
5) ALARM SYSTEMS - IN HOUSE	6
6) ALCOHOL.....	6
7) BARBECUES.....	6
8) BINDERS	6
9) CAREGIVERS.....	7
10) CELEBRATION OF LIFE	7
11) CHARITIES.....	7
12) COMMUNICATIONS	7
13) COMMUNITY/CLUBHOUSE CENTRES.....	8
14) COMPUTERS /WI-FI ACCESS	9
15) DECORATIONS	9
16) DIRECTORY OF RESIDENTS	9
17) DOCUMENTS	10
18) EVENTS.....	10
19) EVENT TICKET SALES	10
20) EXERCISE AREA, GYM, TABLE TENNIS AND BILLIARD ROOMS.....	11
21) FOBS, KEYS AND RFIDS.....	12
22) GARBAGE.....	13
23) GATEHOUSE.....	13
24) GUESTS.....	14
25) HARASSMENT	14
26) HOUSEKEEPING	14
27) PARKING.....	14
28) PETS.....	15
29) POLITICAL CANDIDATES	15
30) PRIVATE FUNCTIONS.....	16
31) RESERVATIONS: CLUBHOUSES.....	16
32) SAUNA.....	17

33)	SIGNS.....	17
34)	SMOKING.....	18
35)	SPEED LIMIT.....	18
36)	SWIMMING POOLS	18
37)	TENNIS, PICKLEBALL, SHUFFLEBOARD AND BOCCE COURTS	20
38)	WILD ANIMALS	20
39)	WINTER SALT APPLICATION	21

1) PHILOSOPHY

Swan Lake Village is a community where residents enjoy life in a gated, socially interactive, and peaceful environment. Implicit in condominium living is an understanding that we commonly share all the facilities outside our individual units. Thus, we must become familiar with and adhere to the following information, which is quite reasonable, practical and easy to live by. Cooperative living is alive and well in Swan Lake Village. Welcome!

Residents are responsible for making themselves familiar with this information. Where rules are stated, they are self-administered and therefore require the cooperation of all residents. Residents who see a serious infringement of these rules are encouraged to inform management or security immediately and to make a written record of the call. Residents should not confront each other and/or any guests regarding any perceived infraction of these rules.

Each condominium corporation has its own set of by-laws and rules. All of the Swan Lake Village condominium corporations and the shared facilities are governed by the Ontario Condominium Act, 1998, and the Ontario Human Rights Code, 1990. Therefore, every person has a right to equal treatment without discrimination “because of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, gender identity, gender expression, age, marital status, family status, disability or the receipt of public assistance.”

2) VAC (THE VILLAGE AMENITIES COMMITTEE)

- a) VAC is charged with managing the Shared Facilities on behalf of the Corporations. This includes all the physical assets of the Village including streets, sewers and sidewalks and our 6 buildings and all the components of our landscaping and snow removal. They are responsible for maintenance of all the common areas.
- b) VAC is comprised of one representative from the Board of Directors of each of the condominium corporations within Swan Lake Village. The votes are weighted based upon the number of residents composing the corporation.

3) DEFINITIONS

Unless otherwise defined and/or specified in these rules, the terms found herein (whether singular or plural, and whether capitalized or lower case) shall have the same meaning as set out in the *Shared Facilities Agreement for Swan Lake Village* (the “SFA”) and/or the *First Supplementary Agreement for Swan Lake Village* (“FSA”), as defined below. All other terms shall have the same meaning as the definitions in the *Condominium Act 1998, S.O. 1998 c 19* as

amended (the “Act”) and where such a term is not defined in the Act, it shall have the same meaning as ascribed to it in the current edition from time to time, of the Oxford Canadian Dictionary.

Adult	Means a person 18 years of age or older.
By-law	A rule made by a society for its members.
Child	Means a person less than 18 years of age.
Exclusive Use Area	These are areas abutting a unit and referred to in the Declaration of each of the condominium corporations to be for the exclusive use of a unit.
FSA	Means the document titled “First Supplementary Agreement for Swan Lake Village” registered in the Land Registry Office No. 65 on January 1, 2006, as instrument No. YR1274216. This is supplementary to the “Shared Facilities Agreement for Swan Lake Village” registered as instrument No. YR157379.
Management	Means the property management company retained by VAC on behalf of the condominium corporations of Swan Lake Village.
Policy	A principle of action adopted or proposed by a government, party, etc.
Resident	The word 'resident' means an adult whose legal address is within Swan Lake Village.
RFID	Radio Frequency Identification system.
Rules	A principle to which something conforms or is required to conform, a prevailing custom or standard.
SFA	Means the document titled “Shared Facilities Agreement for Swan Lake Village”, registered as instrument No. YR157379.
Shared	The Shared Facilities include: the interior roadways, the gatehouse, the Facilities management office, the community centres, the Swan Club, the shared servicing systems and the shared common element areas.
SLEC	“Swan Lake Events Committee” (SLEC) is a sub-committee of VAC mandated with the organization and support of social activities and events as well as to help other groups to plan events.
The Boardwalk	The Boardwalk buildings comprise 50, 55, 80 and 85 The Boardwalk Way.
VAC	The “Village Amenities Committee” means the committee composed of one board member from each corporation comprising Swan Lake Village.

4) ABSENCE

If a resident will be out of town for more than a week a *Resident/Vacation Notice*, available both at the gatehouse and online, must be completed and deposited with Security at the gatehouse prior to departure.

5) ALARM SYSTEMS - IN HOUSE

- a) Owners are responsible to have functioning smoke alarms and carbon monoxide detectors in their units in conformance with municipal regulations.
- b) It is the owner's responsibility to call 911 in the event of an emergency.
- c) Maintenance and monitoring of any in-suite alarm system is the owners' responsibility. Neither VAC nor the respective condominium corporations have any responsibility for the private in suite security/ alarm system.

6) ALCOHOL

The sale of alcoholic beverages is never permitted in the community centres, and a resident host wishing to serve beverages to guests will provide these free of charge. At specified functions, "Bring your own Beverage" is permitted. When alcoholic beverages are provided through ticket sales, a Special Occasion Permit must be obtained from the AGCO (or through LCBO) and must be displayed during the event.

When a private function is held in any of the clubhouses, the host of the event is responsible for all attendees and should obtain insurance to cover alcohol related risks.

7) BARBECUES

Residents who wish to use the barbecue at the Swan Club or at the Gardens must follow the guidelines posted at the site.

8) BINDERS

All clubs, groups and organizations may keep a three-ring binder in the Community Centres for announcements, information, and sign- up sheets for their events.

9) CAREGIVERS

A resident may require the aid of a non-resident caregiver to use a community centre. The caregiver may give all necessary assistance to the resident but does not have the right to use the facilities independently.

10) CELEBRATION OF LIFE

- a) All residents (or their designated family representative) may book time in one of the three Community Centres or the Swan Club (subject to availability) for the purpose of a memorial gathering that will be open to ALL RESIDENTS of Swan Lake Village to show their respect and remembrance.
- b) There will be no administration charge for the use of the facility booked.
- c) The designated organizers will be responsible for the event and will review their responsibilities when booking the event with the office staff.
- d) All the normal rules pertaining to club house usage as published in the VAC rules will apply except for the administration charge. This will include the security deposit which will be returned should the facility be left in the proper manner.

11) CHARITIES

Fundraising is permitted solely for these VAC approved charities:

- Markham Stouffville Hospital Foundation
- The Markham Food Bank and
- The Salvation Army.

12) COMMUNICATIONS

- a) Bulletin Boards
 - i. Bulletin boards are located inside each of the community centres and in the four Boardwalk buildings.
 - ii. Any SLEC (Swan Lake Events Committee) event may post a message on the bulletin boards without prior approval.
 - iii. Clubs, groups and committees planning to hold a function are permitted to display a notice on the bulletin board in the foyer of the Swan Club to advertise an upcoming

social event, the size which may not exceed 11' x 17". These notices must not exceed 8½ x 11 inches in the satellite community centres.

- iv. Posters or notices on easels are not permitted in the Swan Club foyer.
 - v. Index card size, up to 4" x 6" is the maximum for a notice on the Residents Bulletin Board in the Swan Club (on lower level/wall).
 - vi. No advertising is permitted on behalf of an external group or organization, whether for-profit or not, on any bulletin Board in the village or electronic messaging, except for VAC approved charities.
- b) The Village website is www.swanlakevillage.ca. The password is available by contacting webmaster@swanlakevillage.ca
 - c) Village eBlasts (email communications)
 - i. Information alerting residents to Swan Lake Village social events and activities will be accepted as long as they meet VAC content standards outlined in the email policy. See <https://swanlakevillage.ca/wp-content/uploads/2023/03/Email-Policy-March-2-2023.pdf>
 - ii. Messages from or on behalf of outside organizations or suppliers, including those hosting charity or pro bono events, will be not accepted.
 - d) Contact your Condominium Corporation to view minutes of your condominium Board's meetings.
 - e) Minutes of VAC Meetings can be obtained from the Management office or viewed on the Village website.

13) COMMUNITY/CLUBHOUSE CENTRES

- a) The main community centre is the Swan Club and there are three satellite recreation centre units, also known as "community centres" (the Beaches, the Gardens and the Greens).
- b) The community centres are "shared facilities" belonging to each unit owner in the Village. Residents should consider them as an extension of their homes, which should be treated with the same caring consideration.
- c) All residents, clubs, groups, and organizations in Swan Lake Village may make use of the facilities.
- d) No resident may use a community centre, the phone, the internet, or any of the furnishings as an office to operate a private business.
- e) The community centres may not be reserved for commercial or money-making purposes. No commercial activity shall benefit a resident.
- f) No furnishings or equipment may be removed from or donated to a community centre without prior written approval from VAC.

- g) Keys for cabinets and storage rooms in the clubhouses need to be signed-out and signed in at the PMO office or the Gatehouse for liability and security reasons.
- h) If maintenance is taking place or contractors are working in a clubhouse, their work takes priority over any event or activity that is also scheduled at that same time. The event or activity can resume once the maintenance work is completed.

14) COMPUTERS /WI-FI ACCESS

- a) A computer is available in the Swan Club library for residents' personal use, subject to regulation of usage time by VAC, if and when necessary, to ensure that best efforts are made to allow fair and equal access to all residents.
- b) Wi-Fi is available in the three clubhouses. The username and passwords, which may change occasionally, are posted on the respective bulletin boards.

15) DECORATIONS

- a) Decorations are permitted for special events and private functions provided that:
 - i. masking tape, Plasti-tak, Tac'n Stik or an equivalent product only should be used to attach them.
 - ii. there is no damage to any of the finishes, fixtures etc.
 - iii. they are removed prior to the resident host or group vacating the premises.
 - iv. nothing is to be attached to the blinds.
- b) The use of candles is not permitted.
- c) Battery operated LED candles are permitted.
- d) Exit doors must be kept clear of obstruction and decorations.

16) DIRECTORY OF RESIDENTS

- a) A directory of residents' names, addresses, phone numbers and email addresses is published by VAC and distributed to all residents. A resident may elect not to have his/her information entered in the directory.
- b) The directory may not be used for solicitation for business or commercial purposes.
- c) The contents of the Directory may not be shared outside of the Village.

17) DOCUMENTS

Owners should have received from their lawyer, on moving into the Village, a copy of each of the following documents and should be aware of their content:

Their corporation's:

- Declaration
- By-laws
- Rules
- Status Certificate
- The *Shared Facilities Agreement* dated 13 November 2001 (SFA)
- The *First Supplemental Agreement to the Shared Facilities Agreement* dated 1 January 2006 (FSA).

The last two documents define the Village.

18) EVENTS

- a) The Swan Lake Events Committee shall coordinate all events.
- b) All events being planned for the Village must be presented to the Committee for approval to avoid scheduling conflicts. The Events Committee will advise and support other groups who wish to plan an event.
- c) Proceeds raised will go towards refurbishing the community centres, sports apparatus or VAC sponsored charities.
- d) Taking attendance at all drop-in activities will not be required. In lieu of attendance, an annual report from each club or activity would be required.
- e) The Chair of any event will acknowledge having read the *Guidelines for Selling Tickets* and *Guidelines for Event Planning* and agree to adhere to these. [to be added as Appendix when updated.]
- f) Events held at any community centre will comply with municipal and provincial laws.
- g) All committees and activities will report to VAC annually.

19) EVENT TICKET SALES

- a) For those events that offer tickets sales tickets are made available first to residents of Swan Lake. Each household unit is entitled to purchase two tickets. Single unit owners may invite a guest. No one can purchase tickets for non-residents until after the final day of Village tickets sales.

- b) If a resident is unable to purchase tickets on the announced sale dates, a neighbour or resident may purchase on their behalf. A resident may therefore buy two tickets for their household plus two more tickets for another resident household unit, for a total of four tickets.

20) EXERCISE AREA, GYM, TABLE TENNIS AND BILLIARD ROOMS

- a) Gym
 - i. Residents are responsible for making themselves familiar with the guidelines posted in the gym.
 - ii. The gym equipment is for the use of adult residents and their adult guests (18 years of age and older) who use it at their own risk.
 - iii. Safety precautions must be taken at all times to prevent personal injury as well as damage to equipment and property.

- b) Billiard rooms
 - i. Children are not permitted to use the billiard rooms unless accompanied by an adult resident.
 - ii. Scheduled tournaments and clinics take precedence over individual walk-in play.
 - iii. If players are waiting to play, players on the table give way after completing their game.

- c) Table Tennis
 - i. Regular table tennis hours are noted on the village website (www.swanlakevillage.ca) under the Room Reservations page, provided no other official Swan Lake activity is scheduled for the open area on the lower level of the Swan Club.
 - ii. Organized tournament play or instructional sessions take precedence over casual play.
 - iii. Equal participation is expected during scheduled playing hours.
 - iv. Two tables are kept in the lower level of the Swan Club. They must be put up and taken down with care – no force is necessary. Players must follow the instructions provided to avoid damage to the equipment.

- v. Players should never rest their hands, let alone their weight, on the tables either between or during points. The tables are designed to carry the weight of a ping-pong ball only.
- vi. Nets, bats and balls are kept in the storage room opposite the women's change room on the lower level.

21) FOBS, KEYS AND RFIDS

a) Fobs

Only residents may use their access fob which is not transferable. Each access fob is registered to a specific unit.

If they are lost, stolen, or damaged it is the responsibility of the unit owner to replace them at their cost from the on-site management office at the cost in effect at the time of purchase. When it comes to transferring fobs to a new unit owner, fobs should be treated just like unit keys and mail box keys and given to the lawyer prior to the closing date. It is the responsibility of the new unit owner to ensure they get the fobs from the previous unit owner. Otherwise, the new unit owner will have to purchase new fobs (maximum two fobs per unit) from the management office at the cost in effect at the time of purchase.

Boardwalk residents must replace their fobs through their condominium corporation and then have the fob activated by VAC for access to Village amenities.

b) Unit Keys

They are the sole responsibility of the unit owner. If they are lost, stolen, or damaged it is the responsibility of the unit owner to replace them at their cost. If the unit owner requires additional keys it is the unit owner's responsibility to have additional keys cut at their own cost. The unit owner is also responsible for the proper transfer of unit keys to a new unit owner (usually by turning over the keys to their lawyer prior to the closing date). It is the responsibility of a new unit owner to ensure they get the keys to the unit and to arrange/pay for any additional keys they might require.

Residents must leave a key to their unit at the gatehouse for use in case of emergency.

c) Mail Box Keys

They are the sole responsibility of the unit owner. If they are lost, stolen or damaged or additional keys are required it is the responsibility of the unit owner to replace/purchase them at their cost. The unit owner is responsible for the proper transfer of the mail box keys to a new unit owner (usually by turning over the keys to their lawyer prior to the closing date). These keys should not be given to the management office under any circumstances.

d) Pedestrian gate keys

These keys can be purchased from the on-site management office at a non-refundable cost in effect at the time of purchase. If they are lost, stolen or damaged or the unit owner requires additional keys at any time the unit owner can purchase these keys at the non-refundable cost in effect at the time of purchase. If the unit owner wishes to transfer these keys to a new unit owner, they must make their own arrangement to do so or return them to the on-site management office without any refund.

e) RFID entrance stickers

They are the sole responsibility of the unit owner. If they are lost, stolen or damaged or require additional stickers it is the responsibility of the unit owner to purchase them at their cost from the site management office at the cost in effect at the time of purchase. The unit owner is responsible for the proper transfer of the RFID stickers to a new unit owner should the unit be sold. Otherwise, the new unit owner will have to purchase new RFID stickers (maximum 4 per unit) from the management office at the cost in effect at the time of purchase.

22) GARBAGE

- a) A Markham Recycling Collection Schedule is available on the City of Markham and Swan Lake Village website. A copy can also be obtained from Municipal Libraries or from City Hall.
- b) The garbage for the bungalows and townhouses should be placed on the driveways NOT on the grassed area.
- c) Garbage should be put out only on the day of collection by 7am.
- d) Residents of the Boardwalk apartments should refer to specific instructions for their building.

23) GATEHOUSE

- a) Residents must advise the gatehouse of all deliveries and visits by contractors and of all expected visitors whose cars are not programmed into the RFID system.
- b) Residents are responsible for calling 911 in case of emergency.
- c) The gatehouse should be informed if you are going to be absent for a period longer than one week.
- d) See # 27 PARKING, below, for parking passes and overnight visitors.

24) GUESTS

- a) Resident hosts must accompany their guests at all times, and are responsible for their behaviour.
- b) A guest, when invited by a resident, may join community clubs and groups only if the club or group policy permits guests. Non-resident instructors shall not invite or bring guests to Swan Lake Village.

25) HARASSMENT

VAC's harassment policy prohibits bullying, harassment or violence towards owners, residents, their guests, boards of directors, committee members, corporation staff and contractors. Any form of harassment as defined and described in the community policy and federal and provincial legislation is not permitted in Swan Lake Village. See <https://swanlakevillage.ca/wp-content/uploads/2023/03/VAC-Harrassment-Policy-Final-Draft-Feb-27-2023.pdf> on the Swan Lake Village website.

26) HOUSEKEEPING

- a) VAC contracts out housekeeping services to a maintenance company to clean the four community centres, the gatehouse and the management office on a daily basis.
- b) Residents using a community centre are responsible for making themselves familiar with the posted rules.
- c) A resident, group or organization holding a function at a community centre is responsible for leaving the facility clean and tidy in accordance with the posted rules of the facility being used and may engage and pay for the private services of a cleaner at the end of its function.

27) PARKING

- a) Parking is not permitted on any roads in the Village.
- b) Exceptions:
 - i. Grounds maintenance and service personnel are permitted to park in certain designated areas while they are on site.
 - ii. During large events being held at the Swan Club, residents are permitted to park on the west side of Lakeside Vista.

- iii. During the annual washing of the underground garages, Boardwalk residents are permitted to park on the west side of Lakeside Vista.
- c) When employing private contractors, residents should advise them to park in the visitor parking areas or on the driveway servicing the unit where the resident resides, except while loading or unloading material.
- d) Residents reserving a community centre for a private function must advise their guests of the parking rules. A map is available on our website.
- e) Residents may not park in visitor parking areas overnight unless exceptional circumstances warrant, and then only with prior written permission from Management.
- f) Residents may not use the visitor parking areas or parking spaces at the community centres as an extension of the driveway servicing their unit, except on a short-term basis when the resident must provide parking for a contractor or a guest.
- g) No boats, trailers, or recreational vehicles (“RVs”) may be stored in the Village.
- h) Residents hosting guests with a car (who stay more than 24 hours) should request a parking pass from the security guard. This pass should be displayed prominently on the dashboard of the visitor’s car. Cars without a pass parked in visitor parking for an extended time may be subject to ticketing and towing by the City of Markham.
- i) All overnight visitors to the Boardwalk buildings must display a visitor’s pass.

28) PETS

- a) Pets are not permitted to roam unleashed in the community.
- b) The “stoop & scoop” policy must be followed at all times and in all areas in the community.
- c) Residents must ensure that their pets do not encroach on the exclusive use lawn, gardens, and patio areas of other residents.
- d) Pets are not permitted in the community centres.

29) POLITICAL CANDIDATES

- a) On-site events

Official candidates have the right to meet their constituents during an election. On-site events must be sponsored by a resident-host who may organize an event for a political candidate at any of the facilities on condition that prior written approval has been obtained from VAC on each occasion. The resident-host will attend the event.

- b) Canvassing
 - i. Condominium corporations are required under the Condominium Act, 1998 to allow candidates and their representative access to the property for canvassing purposes or to distribute election materials, such as political pamphlets.
 - ii. Every person seeking access must, on request, provide valid identification.

30) PRIVATE FUNCTIONS

A private function is an event hosted by a resident, as opposed to one held by a Village committee, group or activity, open to non-residents, by invitation. The Swan Club is not available for private functions, except for Memorials for residents.

- a) A resident host will obtain an *Application and Agreement Form* from the management office (or on our Website) and will attach two cheques made payable to VAC.
 - i. A security deposit, which will be returned to the applicant in full if the facilities are left undamaged and in the clean and tidy state in which they were found.
 - ii. A non-refundable administration fee.
- b) The host must contact the shared facilities property manager or designate or a board member who, together with the resident host, will inspect the premises before the function. Any pre-existing damage will be noted.
- c) The resident host is responsible for the behaviour of all persons present, must be in attendance at all times and must ensure that rules are respected. The resident host is legally responsible for ensuring that guests remain in the area allocated in the facility for the event and do not disperse into the parking and road areas, or onto the pool decks and tennis courts.
- d) The resident host shall attach a notice to the lounge door advising that a private function is in progress.
- e) No directional or personal signage may be posted anywhere in the common roadway areas.
- f) Guests must be reminded by their resident host that parking is not permitted on the roads.
- g) Reserving a community centre for private functions does not include the use of either the pools or the tennis courts
- h) A list of non-resident guests whose cars are not entered into the RFID system should be given to the gatehouse to ensure smooth entry to the Village.

31) RESERVATIONS: CLUBHOUSES

- a) All reservations for the use of the facilities are made using the community centre room booking system, located on the website under *Room & Events/Room Reservations*. Residents

who do not have an email address may contact the Management Office by telephone. A resident must complete an Application and Agreement Form for private use.

- b) A reservation ensures exclusive use of the lounge area for the duration of the function; however, the washrooms are available to anyone at all times.
- c) Use of the facilities by VAC and the Boards of Directors of the condominium corporations for business purposes (e.g., Annual General Meetings and residents' meetings) takes precedence over social functions.
- d) A group wishing to organize a special event should contact the Events Committee to ensure that the event does not conflict with other activities, maintenance or repairs already booked.
- e) The maximum occupancy for each of the community centres is:
 - i. Beaches 40
 - ii. Gardens 60
 - iii. Greens 40
 - iv. The Swan Club
 - Chairs only: Fireplace Room: 166 TV Room: 196
 - Dancing: Fireplace Room 131 TV Room: 154
 - Dining: Fireplace Room 113 TV Room: 133
 - Standing: Fireplace Room 225 TV Room: 225
- f) The Events Committee is to be notified of all Village events taking place in order to avoid conflict.
- g) Major maintenance and repairs take precedence over scheduled activities or events. This may require the cancellation of scheduled events or activities.

32) SAUNA

Residents use the sauna at the Swan Club at their own risk.

- a) The sauna is a "dry" sauna. Water should not be poured on the rocks.
- b) Residents should place a towel on the bench before sitting or lying down.

33) SIGNS

Advertising signs (for example 'For Sale' or election signs) are not permitted on any common element areas or exclusive use common element areas in accordance with the *Declaration* and the rules of each corporation. Signs for Open Houses during the posted hours are acceptable.

34) SMOKING

The community centres and the outdoor decks, patios and common elements are non-smoking areas, as per Smoke-Free Ontario Act ,2017 S.O. 2017 12: (2) (1) 5

35) SPEED LIMIT

Residents shall:

- a) Drive slowly through the entry and exit gates.
- b) Drive in the village at the posted speed of 25 km/h.
- c) Inform their guests of the posted speed and where to park.

36) SWIMMING POOLS

Guests must be accompanied by a resident host at all times. All swimmers do so at their own risk. There are no lifeguards on duty.

- a) Residents must make themselves familiar with and obey the rules posted at each pool. Residents should be certain to inform their guests of these rules.
- b) At the outdoor pools, access is through the exterior gates. The lounge doors are for emergency use only.
- c) Entry to the Swan Club pool is through the locker rooms.
- d) Pool furniture should not be removed from the decks.
- e) None of the pools are available for private functions.
- f) Hygiene
 - i. A cleansing shower must be taken before entering or re-entering a pool as required by the health regulations.
 - ii. Personal soap may not be used in the showers. To eliminate scum and mildew from forming in the shower stalls and tiled areas, use the liquid soap from the dispensers provided.
 - iii. It is recommended that hairspray, perfume spray and spray deodorants not be used in the shower or change room areas in deference to residents with allergies and chemical sensitivities.
- g) At the Swan Club, locks may be used on lockers, but must be removed immediately after use.

- h) The following are not permitted in any of the pool areas
- chinaware and glassware
 - food or drink (except water in a metal or plastic container)
 - pets
 - radios (except for aquafit classes)
 - smoking
 - boisterous behaviour
- i) Safety
- i. The *Health Protection and Promotion Act*, R.S.O. 1990, c. H.7, as amended (the “*Health Protection and Promotion Act*”) as well as the York Region Health and Safety rules govern the use of the pools.
 - ii. The Swan Club pool is a Class B pool with a water surface greater than 92.9 square meters (1,000 sq.ft.). York Region dictates that a maximum of ten people may be on the deck and in the pool at any given time.
 - iii. The maximum number of people permitted on the deck and in the pools at the satellite centres is:

- Beaches	20
- Gardens	20
- Greens	20
 - iv. Residents use the pools at their own risk, and it is strongly recommended that they do not swim alone.
 - v. Residents are responsible for ensuring safety at all times, and for knowing where the emergency equipment and phones are located and how to use them. There is an emergency 911 link and a defibrillator at each community centre.
 - vi. Hair longer than shoulder length must be either tied back or in a swim cap.
 - vii. Children who are not toilet trained must wear a leak-proof swim garment such as *Little Swimmers*. Persons who are incontinent must also wear a leak-proof swimming garment in the pools. In the event that a pool is fouled, the resident host is responsible for all charges involved when the pool has to be sanitized.
 - viii. Because the depth of water varies at the different pools, residents should familiarize themselves and their guests with that information.
- j) Schedule
- i. VAC publishes a swim schedule for the pools detailing times for residents and guests. The schedules are posted at each of the respective pools and on the website.
- There are two categories:
- ii. Adult Swim is for adults only (18 years of age or older), including adult guests. General Swim is for residents and guests of all ages.

- iii. VAC will update and modify the “Swim Schedules” from time to time. Residents are encouraged to use all the pools and find times that suit their lifestyle and time schedule.

37) TENNIS, PICKLEBALL, SHUFFLEBOARD AND BOCCE COURTS

- a) Residents are responsible for making themselves familiar with the rules posted in the community centres.
- b) The tennis courts and pickle ball courts are open from 8 a.m. to dusk.
- c) Residents must accompany their guests at all times. However, residents take priority over guests at the “round robins” held at the Gardens.
- d) The use of the designated courts for any activity other than that as assigned is strictly prohibited.
- e) Swan Lake scheduled activities, such as group lessons and league play, take priority over an individual unit owner’s booking.
- f) Non-marking running shoes are required.
- g) No food, drink or smoking is permitted on the tennis, pickleball or shuffleboard courts, with the exception of metal or plastic drink containers.
- h) Players are requested to consider the close proximity of the courts to residential units and moderate their voice levels.
- i) Furniture is not permitted on the tennis, pickleball or shuffleboard courts.
- j) There are no advance reservations at the Gardens tennis courts. Players may sign up for a one-hour period upon arrival and may sign up for a second period of one hour upon completion of their first hour. Doubles should be played when players are waiting.
- k) For insurance purposes an annual report from each club or activity will be required.

38) WILD ANIMALS

Do not feed or leave food outside for wild animals, e.g. coyotes, raccoons, rabbits, squirrels, birds, n hbj--etc. You may be subject to a fine instituted by The City of Markham for feeding wildlife.

39) WINTER SALT APPLICATION

VAC is responsible for safety in the Village. Therefore, in winter months it is the job of our maintenance people to clear the snow and apply salt in an attempt to prevent accidents resulting in injuries to our residents and guests.

Our Corporations, VAC and our contractors pay significant insurance premiums to cover us in case of accidents, and the cost of these premiums are naturally paid for by all residents in their monthly maintenance fees. Our Contractors are required to apply salt wherever necessary in an attempt to prevent accidents which could result in increased insurance premiums. A waiver of your responsibility is not possible, nor is it created by posting “No Salt” signs. All trafficked areas **MUST BE SALTED, THERE ARE NO EXCEPTIONS.**

When accidents occur and a lawsuit results in a settlement (which has happened in Swan Lake in the past), insurance premiums increase resulting in increases in maintenance fees.

Please remove your “No Salt” signs since, as outlined above, to maintain our insurance in good standing and control our costs we and our Contractors cannot comply with your request.